

ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (IRTPO) EXECUTIVE BOARD

MINUTES OF THE MEETING

February 27, 2019

Executive Board Members in Attendance:

Member/Board Seat Attendance List

Helen Price Johnson, Island County Commissioner
Tim Callison, Mayor, City of Langley
Molly Hughes, Mayor, Town of Coupeville
Janet St Clair, Island County Commissioner
Bill Oakes, IRTPO Executive Director
Mohammad Mostfavinassab, Port of Coupeville Commissioner
Blaine Oborn, City of Oak Harbor
Chris Damito, WSDOT
Curt Gordon, Port of South Whidbey
Beth Munns, Island Transit
Jill Johnson, Island County Commissioner
Bob Severns, Mayor, City of Oak Harbor
Patricia Love, City of Stanwood Planning

Members not in Attendance

Todd Morrow, Island Transit Exec. Dir
Brian Tyhuis, NAS Whidbey

Facilitator

Brian Wood, IRTPO Staff

Other Attendees

Connie Bowers, Assistant County Engineer

Meeting started at 11:00am

Action Items:

- Update website with final agenda and minutes
- Prepare expanded list recommendations for IRTPO priority projects
- Ongoing: Research public health / public works partnership for special needs transportation

Actions:

- **Agenda:** Motion approved, all in favor
- **Minutes of January 23, 2019 Meeting:** Motion approved, all in favor
- **Amend 3 items within the draft CPT-HSTP:** Motion approved, all in favor
- **CPT-HSTP motion to adopt:** Action to adopt, all in favor
- **IRTPO-Regional Priorities: Bring maintenance and preservation to table next meeting**

Island HSTP Draft

Plan focus was to make us eligible for a consolidated grant. We went beyond that.

Achievement summary:

- Shows we completed the required elements and developed along with elements that add value.
- There was an attempt to describe transportation challenges; finding resources; ongoing coordination and identifying the number of potential projects-looking outside the consolidated grant project.

Ongoing efforts & “Potential Projects”:

- Achieved through the TEC (Island Transportation Equity Committee); they meet two times per year
- Potential work items: leveraging existing resources; expanding Transportation Equity Network (TEN); benchmarks for measuring coordination; WSDOT pushes for performance measures

Emergency Management:

- Family reunification through a coordinated plan
- Who needs the services? We don't always know who needs the services and many do not want to be a part of a list
- Dialysis #1 medical appointment during storm for providing alternative transportation.

Changes to bullets 2 thru 4:

- ~~Establish a joint emergency management organization between Island County, Town of Coupeville, and City of Langley~~
- **AMEND:** Coordinate emergency management planning between Island County, the Town of Coupeville and cities of Langley and Oak Harbor
- ~~Develop a more complete inventory of all accessible vehicles~~
- **AMEND:** Develop a more complete inventory of all accessible vehicles, vessels and aircraft
- ~~Increased coordination between emergency management and human services agencies/organizations~~
- **AMEND:** Increase coordination between Emergency Management, human services agencies and other organizations
- Develop better knowledge of individuals who will need assistance

Regional Transportation Plan: Additional Project Identification for Priorities List

1. **Data Collection-** collection of more information about who needs transportation services
2. **Mapping-** Block level instead of block group level- finer grain data-Best data source is coming from Para-Transit
3. **Outreach-** More targeted outreach methods such as non-English speaking needed
4. **Infrastructure-** All of Island region, what types of structures for needs
5. **Coordination-** North Sound Transportation Alliance, great workshops. Our transportation Equity network...better ways to engage the public
6. **Education-** Training Trainers; create video trainings
7. **Veteran's Information-** more to understand about who is getting the services expanding regional

Comments received:

- Long walk to bus.
- Difficult walk from Clinton Park and Ride to ferry;
- Challenge with transitional from driving, parking to walking & buses-Saturday / weekend service;
- Focus on the transitional population. Contact Paratransit and Island Transit to assist
- WSDOT suggested parking at ferry (private lot) – possibility to use consolidated grant funding to purchase a couple parking spots for special needs and (subsidize parking spots) by charging the driver
- Worth exploring parking options.
- Island transit had a very thorough review
- Washington State Ferries-Not a comment but a result. They are looking for people to sit on a committee to figure out how to make the ferries more accessible.
- Emergency service questions led to staff level conversation and led to ongoing coordination
- Concern we are funding special needs transportation to government services to vs family and community
- General comment of yes, we are on target

The Human Services Transportation Plan was adopted as amended.

IRTPO Regional Priorities:

- End of December 2018 list of priorities was sent out to be informative. IRTPO has shown a support for different areas. Only included items the board supported. Other projects not discussed in a formal way.
- Regionally significant projects (Island Regionally Significant Transportation System) talk about what roads are regionally significant. Such as state major roads, inter-mobile roads like ferry and transit, down towns, freight roads , transit, regional walking and biking; air and marine assets, parking facilities; safety, planning programs.
- Example: 7th Ave. in Oak Harbor is regionally significant. It's a north and south connector and connects people to activity centers both within and outside Oak Harbor.

WSDOT Projects (WSDOT Staff)

- WSDOT's Chris Damito, discussed the upcoming 3 projects:
 - SR20/Deception Pass & Canoe Pass Bridges Painting and Special Repair;
 - Banta Road /Northgate Drive Intersection Improvements
 - Freeland Area-Corridor Improvements

NEXT MEETING: March 27, 2019