

**MINUTES OF MEETING
ISLAND RTPO TECHNICAL ADVISORY COMMITTEE
November 15, 2012**

Attendance List

Arnie Peterschmidt, City of Oak Harbor
Brad Johnson, Island County
Challis Stringer, City of Langley
Connie Bowers, Island County
Dee Wells, Island Transit
Don Meehan, Citizen
Donna Keeler, RTPO Staff
Ethan Spoo, Oak Harbor
Greg Cane, Town of Coupeville
Joe Araucto, Island County
Marshall Bronson, Citizen
Mike Morton, Citizen
Roy Daniel, Island Transit

The meeting began at 1:03 PM. As this was a special meeting to score and rank STP-Regional project proposals, there were no minutes to approve.

STP-R Grant Application Submittals - Ranking

Donna gave a brief overview on the process for scoring each proposal. Based on the scores TAC member gave for each application, they were asked to write their ranking on the white board, with No. 1 having the highest number of points. Applicants were reminded they could not score their own proposals. At the end of the exercise, the projects ranked as follows:

1. Oak Harbor – NE 7th Avenue Improvement Project
2. Island County – East Camano Dr / Elger Bay Road / Monticello Drive Intersection Improvements
3. Langley – Second Street Reconstruction Project – Phase 2*
4. Island County – Digital Photogrammetric Mapping Project *
5. Coupeville – Front Street NW Sidewalk Improvements
6. Island County - Terry's Corner Phase 4
7. Island County Freeland Trail – Phase 1

**No's 3 and 4 tied with 34 points each*

TAC members discussed the possibility of funding the top four projects despite the total amount (of the top four) exceeded the 2012-2013 allotment. Donna said there may be enough STP-R funds in the existing "fund buffer" to cover all four projects. After further discussion Mike Morton moved to have the TAC recommend to the Policy Board to fund the top four ranked projects. If the money is not available (in the existing fund buffer) STP-R funds can be borrowed from the 2013 allotment up to \$143,000. The motion was seconded by Greg Cane and passed unanimously.

Other Items

Staff said the next TAC meeting may include a tour of the new Island Transit facility under construction. TAC members will receive an email to confirm.

The TAC meeting adjourned at 2:35.

Next TAC Meeting: December 13, 2012 (Tour of Island Transit)