

MEETING SUMMARY
Island Region Transportation Planning Organization (IRTPO)
TECHNICAL ADVISORY COMMITTEE (TAC)
April 8, 2021

Member Attendance List

Kelly Ojala, Island County Public Works
Alex Warner, City of Oak Harbor, Public Works
John Shambaugh, WSDOT
Sharon Sappington, EDC
Don Meehan, District 1 Citizen Rep
Stan Berryman, City of Langley
Stan Reeves, Port of South Whidbey
Todd Morrow, Island Transit
Kelly Riepma, Town of Coupeville, Public Works
Jewell Hamilton, Town of Coupeville, Planning
Cac Kamack, City of Oak Harbor, Planning
Brian Tyhuis, NAS Whidbey Island

Members Not in Attendance

Bob Monize, District 3 Citizen Rep
Sherrye Wyatt, Whidbey Scenic Isle Way
Mohammed Mostafavinassab, Port of Coupeville

Guests

Mehrdad Moini, WSDOT Local Programs

Facilitator

Susan Driver, IRTPO Planner

Meeting began at 1:03 PM

1. Approval of Minutes

- Don Meehan made a motion to approve the meeting minutes of March 11th, as written. Second by Stan Reeves. All yeas, motion passed.

2. STBG Project Delivery Status Discussion

- The group had a discussion about obligation status on STBG projects and the over-programming of TA projects in this year and next. After discussion of several options identified in the meeting materials, the group determined that the staff recommendation was the best course of action at this time.
- Stan Berryman made a motion to convert the Port of South Whidbey's previously awarded TA funding to STBG, and approve the full funding originally requested by the Port of South Whidbey, as recommended by staff. Second by Alex Warner. All yeas, motion passed.

3. Regional Transportation Plan update discussion

- Susan reiterated that the update of the Regional Transportation Plan is due in September of this year. She reminded the group that a wholesale overhaul is not required. They have the option to just update the Action Item list to bring it current, and spend the next two years working on a major update.

- Cac Camack, Stan Reeves, and Todd Morrow all indicated that staff resources are limited and they would prefer to do the minimal update this year. All other members agreed by consensus.
- Three members submitted comments prior to the meeting. Susan asked that any other comments on the Action Item list should be submitted in the next few days, so this can be taken to the Board in two weeks.

4. UPWP and Data Collection & Analysis going forward

- Susan informed the TAC that at the WSDOT meeting to review the UPWP (Unified Planning Work Program) earlier in the day, Cliff Hall had suggested that the IRPTO had the option to extend the contract of the existing Data Collection & Analysis consultant, rather than go through the consultant selection process again.
- Cac Camack stated that if there was no reason to doubt the work of Fehr & Peers, we should just continue with that team. Alex Warner and Todd Morrow agreed. John Shambaugh noted that there would be savings in just moving forward with the same consultant, rather than taking the time to get someone new on board and get them up to speed. The larger group agreed that a new consultant selection process was not favorable at this time.
- Susan will take this option to the Board for action.

5. Roundtable

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6. Adjourn

The meeting adjourned at 1:50 PM

Next Regular TAC Meeting: May 13, 2021