

**MINUTES OF MEETING
ISLAND RTPO TECHNICAL ADVISORY COMMITTEE
April 11, 2013**

Attendance List

Arnie Peterschmidt, City of Oak Harbor
Bob Monize, District 3 Citizen Rep.
Brad Johnson, Island County
Cac Kamak, City of Oak Harbor
Connie Bowers, Island County
Dee Wells, Island Transit
Don Meehan, District 1 Citizen Rep.
Donna Keeler, RTPO Staff
Greg Cane, Town of Coupeville
Jeff Arango, City of Langley
Joe Araucto, Island County
John Shambaugh, WSDOT
Marshall Bronson, Port Districts
Roy Daniel, Island Transit
Will Simpson, Island County

The meeting began at 1:00 PM. Introductions were made and TAC members welcomed Jeff Arango of the City of Langley. Donna asked for approval of the minutes of the March 14, 2013 meeting. Bob moved to approve the minutes, seconded by Arnie. The motion passed.

Update on STP-R Fund Spending Targets

Donna provided an update on the obligation authority for Surface Transportation Project (STP) funds. Projects with a high probability of being obligated by June 1, 2013 were identified, including a countywide overlay/paving project. Joe asked the city and town representatives to stay for a brief meeting after the TAC meeting to discuss the details of the HMA overlay contract.

Concurrency White Paper: Review of Draft Memo/Recommendation to the Policy Board

TAC members gave staff the go-ahead to forward a memorandum to the Policy Board with recommendations on transportation concurrency. The memo provided three options with a preferred approach to enter into a memorandum of understanding with WSDOT on how to administer and interpret the state concurrency requirements on Whidbey Island along with level of service standards. Brad and Will sent a letter to the Policy Board on behalf of the Planning Department in support of the TAC's recommendation.

Transportation Alternative Grant Program (TAP)

A brief discussion was held on TAP funds. Staff recommended waiting until 2014 to program out projects for four years as the current call for projects is only for one year. Additionally, Skagit RTPO is not prepared to handle a four year process. By delaying until 2014 Donna said that staff from SCOG and Island County will have time to work out the details. She asked grant applicants to send her a memo revising their application/request to one year if applicable. A special meeting was scheduled on Thursday, April 25th for TAP Grant presentations and project selections.

Draft Unified Planning Work Program

A copy of the 2013-2014 DRAFT UPWP was distributed to TAC members for review. Donna discussed changes from the prior year and said she will meet with WSDOT, FHWA and SCOG to discuss the draft document. She asked TAC members to send in comments as soon as possible and said a final draft version will be presented in May.

Bike Month

A brief discussion was held on bike month in May. Donna said a few Island County employees were participating and encouraged members to get the word out. During the May TAC meeting there will be a presentation on the National Bike Route program and other regional cycling efforts.

New Items

Jeff, Connie and Cac gave brief updates on slide recovery efforts in Langlely, Ledgewood and Oak Harbor.

The meeting adjourned at 1:50 PM

Next Regular TAC Meeting: May 9, 2013.