

**MINUTES OF MEETING  
ITPO TECHNICAL ADVISORY COMMITTEE  
May 12, 2016**

**Member Attendance List**

Connie Bowers, Island County Public Works  
Arnie Peterschmidt, City of Oak Harbor  
Cac Kamak, City of Oak Harbor  
Stan Berryman, City of Langley  
Ron Nelson, Island Co. EDC  
Mike Nortier, Island Transit Exec. Dir.

**Members not in Attendance**

Bob Monize, District 3 Citizen Rep.  
Don Meehan, District 1 Citizen Rep.  
*Vacant, District 2 Citizen Rep.*  
Forrest Rambo, Port of Coupeville  
Angi Mozer, Port of South Whidbey  
John Shambaugh, WSDOT  
Nathan Howard, Island County Planning  
Town of Coupeville  
Brian Tyhuis, NAS Whidbey Island

**Other Attendees**

Bill Oakes, Island County Public Works  
Pete Schrum, Island Transit  
Nick Pinch, Island Transit

**Facilitator**

Brian Wood, ITPO Staff

The meeting began at 1:01 PM.

**Approval of March 10, 2015 meeting minutes**

Cac made a motion to approve the March 10, 2016 meeting minutes as distributed. Connie seconded the motion. The motion carried with all in favor.

**IRTPO Update**

The RTPO Designation Packet and ILA were discussed. For the ILA;

- The RCW's defining formation of the ITPO and the IRTPO are quite different, requiring substantial changes to the ILA.
- WSDOT guidance shows that member signees and voting privileges are not predetermined and need to be established by each RTPO, also:
  - Example RTPO's reviewed had allowed one vote per member organization
  - Example RTPO's reviewed had one vote per county and did not change representation based on population.
  - WSDOT generally voted in RTPOs (it does not vote in the ITPO)
  - TAC recommendations for ILA signees and voting distribution
    - Including Island Transit and the ports as signees.
    - Having each commissioner represent a unique vote on the Policy Board (similar to ITPO and prior SIRTPO)
    - Having WSDOT act as a voting member to better represent regional interests.
    - The idea of population based vote representation was discussed, but no clear opinion was put forward.

**ITPO Bylaws**

Connie related the bylaws discussion from the last Policy Board meeting:

- ITPO bylaws could likely remain unchanged during the transition to an RTPO.
- Three amendments were approved:
  - time and place of the TAC meeting was defined as being the 2<sup>nd</sup> Thursday of the month in the Law and Justice Building, Room 131 from 1 to 3pm.
  - A quorum would require eight voting members.
  - Voting for fiscal items would require an elected official rather than a substitute.
- TAC member discussion noted:
  - Time and place for the TAC meetings should offer flexibility when required.
  - Quorum restriction to eight eligible voting members might be a challenge.

### **ITPO Letters of Support**

The ITPO has provided written support for New County Road and Temporary Parking at Mukilteo Tank Farm property

### **Local Projects Update and Federal Funding Targets**

Updates included:

- Federal funding targets and obligations (STP and TAP) through 2019 were reviewed:
  - STP is over obligated for the next 3 years, but no planned obligations exist for 2019
  - NW Heller Street Overlay PE tentatively planned to be obligated this year
  - TAP funding is also over obligated, however:
    - Whidbey Ave Pedestrian Crossing project is on CIP, but is unlikely to go forward this year
    - Waterfront Trail Repair will occur in 2016
  - A call for STP and TAP projects will likely be needed towards the end of 2016 / beginning of 2017 to populate the 4-Year workplan (6-Year project list provides more flexibility)

### **Mukilteo Parking Study Update**

Parking garage options near the Mukilteo ferry terminal were actively being explored by the City of Mukilteo and local stakeholders. Current ferry holding lanes were being considered.

### **WSDOT Projects Update**

WSDOT projects were reviewed:

- Dike Road is closed until August for an estuarine mitigation project
- SR 532 bridge project on Camano Island is complete).
- Maxwelton substation work begins in June for the solid waste facility and
- Parker/Morris/Hwy 20 intersection work has begun
- Most of SR 525 will be paved next year

The meeting adjourned at 2:05 PM

**Next Regular TAC Meeting: June 9, 2016**