

MEETING SUMMARY
Island Region Transportation Planning Organization (IRTPO)
TECHNICAL ADVISORY COMMITTEE (TAC)
May 14, 2020

Member Attendance List

Cac Kamak, City of Oak Harbor Planning
Todd Morrow, Island Transit
Stan Berryman, City of Langley
Don Meehan, District 1 Citizen Rep
Sharon Sappington, EDC
Connie Bowers, Island County Public Works
Bob Monize, District 1 Citizen Rep
John Shambaugh, WSDOT
Brian Tyhuis, NAS Whidbey Island
Sherrye Wyatt, Scenic Isle Way Manager

Members Not in Attendance

Jim Bridges, City of Oak Harbor Public Works
Owen Dennison, Town of Coupeville
Alex Warner, City of Oak Harbor Public Works
Stan Reeves, Port of South Whidbey
Port of Coupeville Representative

Other Attendees:

Kelly Ojala, Island County Public Works
Merdhad Moini, WSDOT

Facilitator

Susan Driver, IRTPO Planner

Meeting began at 1:00 PM

- 1. Approval of April 9, 2020 TAC meeting minutes**
 - a. Due to phone conference format, objections to the minutes were requested rather than a vote in favor. None against, motion passed.
- 2. Review and Update of Regional Transportation Improvement Program**
 - a. Connie reviewed the draft RTIP which included the newly awarded funds and making adjustments to meet a fiscally constrained budget. The topic was then opened for discussion.
 - b. Following discussion, committee was asked if anyone objected to the proposed draft as presented. None against, motion passed.
- 3. Discussion of Project Scoring & Weighting Criteria**
 - a. Connie led a discussion about the current criteria used to rate projects for funding awards. She discussed the difference between that criteria (established in 2016) and the values listed in our Regional Transportation Plan (adopted in 2019). We will return to this discussion in a future meeting to determine whether we should change the rating criteria.
- 4. Bylaws proposed updates**
 - a. Redline/strikeout proposed edits to the Bylaws primarily related to clarifying language that was vague or confusing. Additional edits included updating the name lists in the Appendices where staff positions have turned over.
- 5. Member Updates**
 - a. Connie announced that she would be leaving Island County and the IRTPO. Her replacement will be Kelly Ojala, who is participating in the meeting today.
- 6. Adjourn**

The meeting adjourned at 1:45 PM

Next Regular TAC Meeting: June 11, 2020