

**MINUTES OF MEETING**  
**ISLAND RTPO TECHNICAL ADVISORY COMMITTEE**  
**July 9, 2015**

**Attendance List**

Bob Monize, District 3 Citizen Rep.  
Connie Bowers, Island County  
Dave Wechner, Island County  
Doug Cox, RTPO Staff  
John Shambaugh, WSDOT  
Stan Berryman, City of Langley

**Members not in Attendance**

Arnie Peterschmidt, City of Oak Harbor  
Brian Wood, District 2 Citizen Rep.  
Cac Kamak, City of Oak Harbor  
Curt Gordon, Port of South Whidbey  
Don Meehan, District 1 Citizen Rep.  
Nick Pinch, Island Transit  
Pete Schrum, Island Transit  
Town of Coupeville representative

The meeting began at 1:05 PM.

**Approval of May 14, 2015 meeting minutes**

There was not a quorum present. The minutes from the May 14<sup>th</sup> meeting were not approved.

**Draft ITPO Articles of Association and Bylaws**

Doug reminded everyone that the SIRTPO will officially dissolve on July 22. The group then discussed the documents that will formalize the new organization. The intent is for the new organization to adhere to RCW 47.80 even though it will not technically meet the requirements to be an RTPO. The documents reflect an organization almost identical to the Island sub-RTPO, with a few minor differences such as term limits for citizen representatives and commissioners from both ports serving on the Policy Board.

**Draft ITPO Unified Planning and Work Program (UPWP)**

Doug provided a brief overview of the current draft UPWP and explained what it is for.

**STP and TAP workplan**

The committee reviewed the status of the STP projects that were scheduled to be obligated this year. The current numbers show just falling short of the \$2 Million obligation target due to funds not being eligible for the marine portion of the County's Non-motorized Transportation Plan update. Doug and Connie discussed how TAP funds will no longer be administered by SCOG, and they propose doing combined STP and TAP calls in the future. They will be keeping a close watch on the status of the 2016 projects expected to be obligated and be ready to issue a call for projects when warranted, likely in 2016.

**New Items**

Doug mentioned that the County received a Ped / Bike grant for \$120,000 from WSDOT for Clinton. The scope of the project involves working with the Clinton community and WSDOT to identify improvements between the Ferry Terminal and Deer Lake Road, then develop designs for the improvements. It is expected that the projects would then be eligible for future STP and TAP funds. John mentioned that the National Park Service may be available to provide assistance, and shared a recent example of another similar project he was involved with.

The meeting adjourned at 2:00 PM

**Next Regular TAC Meeting: TBD**