

MINUTES OF MEETING
ISLAND RTPO TECHNICAL ADVISORY COMMITTEE
August 8, 2013

Attendance List

Arnie Peterschmidt, City of Oak Harbor
Bob Monize, District 3 Citizen Rep.
Brian Wood, District 2 Citizen Rep.
Cac Kamak, City of Oak Harbor
Connie Bowers, Island County
Doug Cox, RTPO Staff
Greg Cane, Town of Coupeville
Pete Shrum, Island Transit
Roy Daniel, Island Transit

Doug began the meeting at 1:15 PM. Brief introductions were made.

Doug asked if there was a motion to approve the July 11 meeting minutes. Greg made a motion to approve, with Bob seconding. The motion carried.

Next Round of STP and TAP projects

Doug started the discussion by talking about the plans for the STP program. Island County expects to receive \$1 Million per year over the next four years, plus approximately \$2 Million of previously unobligated funds from prior years to be carried forward. The goal is to issue the next call for projects by the end of September. The group then talked about the scoring criteria and how the process will unfold, focusing on the nuances of developing a four-year program. Connie confirmed that we have been directed by WSDOT to plan for four years, but there will be annual obligation targets. Connie and Cac clarified how the four-year plan could work using this example: A four year plan is developed and includes four projects (1, 2, 3 and 4), with funds for one project to be obligated each year. After the first year, Project 1 is completed and removed from the plan. Project 2 becomes Project 1, Project 3 becomes Project 2, and so on. Another call for projects is issued the second year, which selects a new project for the Project 4 position. The four-year program could be revised annually, giving the committee the opportunity to reassess which of the projects is most ready to have its funds obligated. Greg expressed concern about projects that had been selected in the past, but have been delayed to allow for projects that could meet the obligation targets. Connie explained that since this year will be the first time we are planning for four years, there could be a special provision this round to help ensure that such projects from the last round are not overlooked. This is unlikely to be an issue after the initial four year plan is developed however, as the projects from previous selection processes would be selected and planned for future years.

Doug spoke about the plans for the TAP program. Skagit/Island RTPO expects to receive \$229,000 per year over the next four years, plus approximately \$500,000 of previously unobligated funds from prior years to be carried forward. The group talked about the scoring criteria and how the process will be coordinated with Skagit RTPO. Everyone reviewed the scoring criteria used for the last process and compared it to a draft of a revised scoring criteria recently developed by SCOG. Doug explained that it is important that both RTPOs use the same form to evaluate project applications because the two counties are effectively competing against each other for the funds. Cac suggested that a new criteria be developed that is simple and straightforward, and eliminates any open-ended questions that make it difficult to objectively compare potential projects. It became apparent that the TAP selection process will need to be more clearly mapped out and ways to work with the Skagit RTPO be

further explored. A joint meeting of the two TACs (or subcommittee representing them) was suggested.

Island County Project Updates:

Updates were provided on three particular STP-funded projects that are of interest to the committee. Doug provided a brief summary of the status of the radar speed sign project, explaining that interlocal agreements with Langley, Coupeville and the Port of South Whidbey were under review with the Island County Risk Manager which are expected to be approved soon. The signs will be ordered later this month and the project is anticipated to be completed this year.

Doug also reported on the status of the Transportation Element Update. The contract with Transpo is under review with the Island County Attorney's Office and is projected to be approved and executed shortly.

Connie discussed the Aerial Mapping project. This will be the first county-wide flyover completed since 2007. The project will also include a LIDAR flyover to obtain topographical images of the county. The LIDAR data will be a higher resolution than the previous LIDAR flyover, which was conducted in 2001.

New Items

There were no other items discussed.

The meeting adjourned at 2:35 PM

Next Regular TAC Meeting: September 12, 2013.