

MEETING SUMMARY
Island Region Transportation Planning Organization (IRTPO)
TECHNICAL ADVISORY COMMITTEE (TAC)

August 13, 2020

Member Attendance List

Alex Warner, City of Oak Harbor Public Works
Todd Morrow, Island Transit
Stan Berryman, City of Langley
Stan Reeves, Port of South Whidbey
Kelly Ojala, Island County Public Works
Cac Kamak, City of Oak Harbor Planning
Bob Monize, District 1 Citizen Rep
John Shambaugh, WSDOT
Sherrye Wyatt, Scenic Isle Way Manager
Kelly Ripema, Town of Coupeville

Members Not in Attendance

Jim Bridges, City of Oak Harbor Public Works
Owen Dennison, Town of Coupeville
Don Meehan, District 1 Citizen Rep
Sharon Sappington, EDC
Brian Tyhuis, NAS Whidbey Island
Don Meehan, District 3 Citizen Rep

Facilitator

Susan Driver, IRTPO Planner

Meeting began at 1:05 PM

1. Introductions and Member Updates

2. Review and approval of June 11, 2020 minutes

Bob Monize made a motion to approve the June 11, 2020 TAC meeting minutes as proposed.
Second by Cac Kamak. All yeas, motion passed.

3. Island Vehicle Electrification Study Presentation

The Makers/DKS consultant team presented their project approach and timeline. They will be sending a data request through the IRTPO for each member agency.

4. Update on Data Collection Consultant Selection Process

Four consultant teams submitted proposals for the Data Collection and Analysis project. Five members of the TAC reviewed and scored the proposals based on a defined set of criteria. One firm, Fehr & Peers, scored at the top on every review.

5. Discussion of RTIP for SFY 2021

Format of the upcoming RTIP was discussed. The most recent amendment to the 2020 RTIP was a different format that provided more detail, but may have been too confusing. The previous version was clear and fit nicely on the page, but offered little information. The group decided that both were needed. Susan will work on a draft that includes both styles.

6. Member updates

7. Adjourn

The meeting adjourned at 2:20 PM

Next Regular TAC Meeting: September 10, 2020