

**MINUTES OF MEETING**  
**ITPO TECHNICAL ADVISORY COMMITTEE**  
**September 8, 2016**

**Member Attendance List**

Cac Kamak, City of Oak Harbor  
Stan Berryman, City of Langley  
Bob Monize, District 3 Citizen Rep.  
Owen Dennison, Town of Coupeville  
Nathan Howard, Island County Planning  
John Shambaugh, WSDOT  
Arnie Peterschmidt, City of Oak Harbor  
Ron Nelson, Island Co. EDC  
Connie Bowers, Island County Public Works  
Jan-Marc Jouas, Port of South Whidbey  
Christine Boswell-Still, District 2 Citizen Rep.

**Other Attendees**

Nick Pinch, Island Transit  
Pete Shrum, Island Transit

**Members not in Attendance**

Bill Oakes, Island County Public Works  
Brian Tyhuis, NAS Whidbey Island  
Mike Nortier, Island Transit Exec. Dir.  
Forrest Rambo, Port of Coupeville  
Angi Mozer, Port of South Whidbey  
Don Meehan, District 1 Citizen Rep.

**Facilitator**

Brian Wood, ITPO Staff

The meeting began at 1:00 PM.

**Action Items:**

- John Shambaugh to check requirements regarding comprehensive plan verification and tie to federal funding for the IRTPO

**Approval of August 11, 2016 meeting minutes**

A motion to approve the June 9, 2016 meeting minutes was seconded and carried with all in favor.

**TIB Award Program and Corridor Sketch Initiative Updates**

- FYI: WSDOT will paint the Canoe bridge in 2018 (expect some delays)
- Transportation Improvement Board is offering Complete Streets awards to communities that adopt a complete streets ordinance (competitive)
  - Langely has applied
  - There was discussion of a countywide ordinance to make Clinton and Freeland eligible
- Corridor Sketch Phase I has ended
  - Phase I assessed needs with TACs
  - Looked at operation and land use
  - Phase II will only address mobility
    - Oak Harbor showed up as a concern for our corridor under first of 3 levels of analysis-may not be prioritized under second and third level
    - Several input and review teams were identified:
      - WSDOT Headquarters team

- Steering committee (IRTPO, SCOG, WCOG and WSDOT)
  - San Juan should be considered here too
- Multiagency/Multidisciplinary/Multimodal (M3) team (variety of stakeholder experts)
- TACs
- Regional Office
- Target is to complete Phase II by end of 2017

### **IRTPO Designation Discussion**

TAC members provided updates on where IRTPO resolutions and ILA's were in the local process:

- Langley indicated that the documents were on the agenda for August 15<sup>th</sup>.
- Coupeville had completed the resolution and the ILA was scheduled for the 1<sup>st</sup> meeting in September
- Island Transit Board would consider the documents at the end of August
- Port of South Whidbey indicated Commissioner Gordon would sign next week

### **Human Services Transportation Plan Discussion**

HSTP progress was reviewed. Pending policy board approval the interim committee decided to go with:

- A less formal structure
- Closely follow SIRTPO plan (public process addressed)
- Use voting structure from SIRTPO

The Consolidated Grant Program application is available on the WSDOT Public Transportation Grants website. The committee is currently considering the following projects:

- connect to transit projects (volunteer van drivers)
- cooperative opportunities (vehicle sharing with Island Transit)
- possible bicycle projects
- A planning grant to develop an Island HSTP

### **RTPO Deliverables**

The Regional Transportation Program requirements were reviewed. The following broad goals were outlined:

- Build on existing comp plans
- Form partnerships
- Seek public input
- Data based decision making
- Assess environmental impacts
- Coordinate planning
- The Regional Transportation Strategy (RTP) and Plan were discussed.
  - Likely to draw from existing County-wide planning policies and comprehensive plans
  - Needs to address each mode & intermodal connections
  - Must address Transportation Demand Management (TDM). Rural TDM strategies include:
    - Increase Transportation Options
    - Provide Basic Access
    - Improve Transportation Affordability
    - Increase physical fitness opportunities

- Address tourist/event related congestion/parking problems
- Attractive/comfortable/secure Bus Stations
- Improve Community Livability
- Preserve local character (Context Sensitive Design)
- Improve Safety
- There was discussion regarding the deliverables timeframe and whether IRTPO funding was in jeopardy if due dates were not met

#### **STBG Eligibilities**

- Review of STBG items show possible unexplored grant opportunities
- Project ideas should be sent to the IRTPO staff for initial vetting through WSDOT

#### **Federal Funding Discussion**

2016 federal grant funding obligation attainment was discussed.

- 5 planned obligations were moved out one or more years
- 1 project was deleted
- 1 project changed funding
- Depending on accounting we ended up over our obligated targets by about
  - Either 338K for STP
  - 17K for TAP
  - Overages likely subtract from the next year obligations

#### **New Items**

The meeting adjourned at 2:30 PM

**Next Regular TAC Meeting: October 13, 2016**