

**MINUTES OF MEETING
ISLAND RTPO TECHNICAL ADVISORY COMMITTEE
September 12, 2013**

Attendance List

Arnie Peterschmidt, City of Oak Harbor
Bill Oakes, Island County
Brad Johnson, Island County
Brian Wood, District 2 Citizen Rep.
Cac Kamak, City of Oak Harbor
Connie Bowers, Island County
Doug Cox, RTPO Staff
Greg Cane, Town of Coupeville
John Shambaugh, WSDOT
Pete Shrum, Island Transit
Roy Daniel, Island Transit

Doug began the meeting at 1:00 PM. Brief introductions were made.

Doug asked if there was a motion to approve the August 8th meeting minutes. Greg made a motion to approve, with Arnie seconding. The motion carried.

TAP Project selection:

Doug spoke about possible dates and milestones for the upcoming TAP project selection process. The group discussed the challenges of setting up a competitive process that ensures both counties' priority projects can be funded. Ultimately no decision about the process was reached and the group requested that Doug continue to work with SCOG staff to develop detailed outlines of different scenarios that could be used, including how the voting process would work and if a subcommittee consisting of representatives from both TACs should be formed. The call for TAP projects is expected to be issued shortly after the October Skagit-Island RTPO board meeting.

STP Project selection:

Doug gave an overview of the planned sequence-of-events for the STP project selection process. The process and project selection form will be the same as has been used in the past. As in the last round, the group decided on setting aside \$300,000 of the funds strictly to be used for resurfacing projects. The call for STP projects is planned to be issued at the end of September.

Island Sub-RTPO Transportation Improvement Program:

The group reviewed the draft TIP for the Island County sub-region. Doug explained that the TIP document only lists projects that have secured, federal funds or are regionally significant. Projects listed in the draft represented Coupeville, Island County, Langley and Oak Harbor. Roy verified that Island Transit does not have any projects to be listed.

S/I RTPO Bylaws revisions:

Doug summarized the major changes that are reflected in the proposed revisions to the bylaws. Aside from a more streamlined format, the revised bylaws would minimize the need for the full Skagit-Island RTPO board to meet by only requiring the full board to approve the Regional Plan and TAP projects. All other decisions would be made at the sub-RTPO level. The bylaws will be discussed at the October Skagit-Island RTPO board meeting. The Island sub-RTPO bylaws are expected to be revised upon adoption of the new S/I RTPO bylaws, likely in January 2014.

New Items

There were no new items.

The meeting adjourned at 2:00 PM

Next Regular TAC Meeting: October 10, 2013.