

**MINUTES OF MEETING
ISLAND RTPO TECHNICAL ADVISORY COMMITTEE
December 12, 2013**

Attendance List

Arnie Peterschmidt, City of Oak Harbor
Bill Oakes, Island County
Bob Monize, District 3 Citizen rep.
Brad Johnson, Island County
Brian Wood, District 2 Citizen Rep.
Cac Kamak, City of Oak Harbor
Catherine Kelley, Island County
Don Meehan, District 1 Citizen Rep.
Doug Cox, RTPO Staff
Janet Stein, Island County WSU Extension
Greg Cane, Town of Coupeville
Jeff Arango, City of Langley
Pete Shrum, Island Transit

Doug began the meeting at 1:10 PM. Brief introductions were made.

Doug asked if there was a motion to approve the September 12th meeting minutes. Bob made a motion to approve, with Greg seconding. The motion carried.

Surface Transportation Program (STP) Project Ranking:

Voting members of the group listed their scores for each STP project on the dry-erase board. The group decided to group the overlay applications together as one project to simplify the process. This was primarily because the overlay projects had different scoring criteria and total possible points than the other projects, and without having consistent pavement ratings for each proposed overlay location there was no clear way to determine the relative merit of one overlay location compared to the others. The group agreed that pavement assessments should not be performed, as it will not actually be a factor in selecting overlay locations given the amount of funds available.

The overlay projects were selected as the highest-priority. Of the remaining projects, the Crescent Harbor / Regatta intersection improvements project was the highest-ranking, followed by New County Road and finally the Island Transit interoperability project.

Cac made a motion to recommend approval of the rankings. Brad seconded the motion. The motion carried.

Transportation Alternatives Program (TAP) Project Presentations:

Doug spoke about the TAP funds and how we are embarking on a new competitive selection process with the Skagit sub-region. He explained that the Skagit-Island RTPO expects to receive approximately \$223,000 each year, plus an existing carryover of approximately \$400,000.

This was followed by a recap of how the project selection process will work, as this will be the first time that the projects will be selected as a region. In the past the funds were split 60/40 between Skagit and Island sub-regions, and each held their own project selection process. Under the new process, each TAC will rank the projects for their sub-region. Next, a subcommittee comprised of representatives from each TAC will meet to develop a regional priority ranking by using forced-pair comparisons. The top-ranking project from each sub-region will be compared to each other see which one is most consistent with regional priorities. Then, the next-highest ranked project from the sub-region that was chosen in the first comparison will be compared to the top-ranking project from the other sub-region. This will continue until all the projects are compared and a neatly-ordered list of regional priorities is assembled. Once this list is created, it will be brought to the Skagit-Island RTPO Policy Board for final discussion and approval. The Policy Board will make the final determination about which projects receive funding.

Project presentations began after the new selection process was discussed. Arnie presented the Whidbey Avenue mid-block crossing project; Cac presented the Waterfront Trail improvement project; Janet Stein presented the Noxious Weed clean-up project, and Doug presented the two bicycle route projects.

The group was given score sheets to fill out for each of the TAP projects. The group will rank the projects at the January meeting, with time allotted for each voting member to explain how they determined their scores for each project.

New Items

There were no new items.

The meeting adjourned at 3:40 PM

Next Regular TAC Meeting: January 9, 2014.