

MEETING SUMMARY
IRTPO TECHNICAL ADVISORY COMMITTEE
July 12, 2018

Member Attendance List

Beverly Mesa-Zendt, Island County Planning
Owen Dennison, Town of Coupeville
Cac Kamak, City of Oak Harbor
Pete Schrum, Island Transit
Stan Berryman, City of Langley
Connie Bowers, Island County Public Works
Christine Boswell-Still, District 2 Citizen Rep.
Bob Monize, District 3 Citizen Rep.
District 1 Citizen Rep.
Joe Stowell, City of Oak Harbor Don Meehan,
Alex Warner, City of Oak Harbor

Members not in Attendance

Angi Mozer, Port of South Whidbey
John Shambaugh, WSDOT
Brian Tyhuis, NAS Whidbey Island
Jessica Chapman, Island County EDC

Other Attendees

Catherine Kelly, Island County
Matt Nash, Island County

Facilitator

Brian Wood, IRTPO Staff

meeting began at 1:00 PM

Action Items:

- Enter project ranking scores and compute weightings and ranks
- Follow-up with project sponsors to discuss project scheduling and funding strategies-Connie B.
- Finalize projects and rankings/funding recommendation presentation for Executive Board

Motions

- Minutes from April meeting were approved

IRTPO Call For Projects

- The project scoring and ranking process was reviewed with TAC members. It was noted that we had more funding requests than available funding, but some project schedules would not allow them to take advantage of full funding within the planning horizon. Therefore project sponsors could meet after the TAC scoring to discuss funding strategies. The funding strategy would be sent out to the TAC for review prior to bringing it to the Executive Board.
- TAC member role was reviewed: TAC members only needed to score projects based on merit rather than available funding, so that a rank could be generated. Funding would be explored after rankings were in place. TAC members were not eligible to score projects from the agencies they represented.
- All project applications were made available on the IRTPO Project Development webpage.
 - Project sponsors made short PowerPoint presentations during the TAC meeting.
 - Members asked clarifying questions about the projects.

- Members assigned points on scoring sheets, based on agreed upon criteria. Subcategory point suggestions were provided to help increase point assignment objectivity.

Project Ranking & Funding Recommendations

- Final ranking and funding recommendations were completed after the TAC meeting and members were received the report by email:
- **Rankings by Grant Category:**

Paving Set Aside	Rank
Coupeville: Terry Road Paving	1

Transportation Alternative Projects (TAP)	Rank
County/WCLT: Bos Lake Loop Trail (TA)	1
Island Transit: Bus Stop and Shelter Solar LED Lighting	2
Langley: First Street Sidewalk Improvement	3
Oak Harbor: Waterfront Trail Improvement	4
Island Transit: Camano Satellite Base Lighting LED Retrofit	10
County/State Parks: Ebey to Kettles Connector	9

Surface Transportation Block Grant Projects	Rank
County/WSDOT: Clinton Park & Ride and SR 525 Sidewalk Improvements	1
County/WSDOT: SR 20 Shoulder Widening	2
Oak Harbor: 7th Avenue Improvements	3
County/IRTPO: Aerial Imagery	4
County/WCLT: Bos Lake Loop Trail	5
County/OH: Hoffman to Oak Harbor Trail	6
County: Ault Field/Goldie Road Intersection Improvements	7
County/IRTPO: Electric Vehicle Planning	8

- **Funding Work Plan:**
STBG & TAP Fund Award Recommendations
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Paving Set Aside	Funding
Coupeville: Terry Road Paving	2019 \$75,000

Surface Transportation Block Grant Projects	Funding
RMG: Clinton Park & Ride & SR 525 Sidewalk Improvements	2020 \$290,000
County/WSDOT: SR 20 Shoulder Widening PE	2020/25 \$630,000
County/WSDOT: SR 20 Shoulder Widening ROW	2021/25 \$600,000
Oak Harbor: NE 7th Ave Improvement Project	2020 \$188,600
County/IRTPO: Aerial Imagery	2020 \$177,325
County/WCLT: Bos Lake Loop Trail CN	2022/26/27 \$985,000
County/OH: Hoffman to Oak Harbor Trail Funds PE	2020 \$365,000
County/OH: Hoffman to Oak Harbor Trail Funds ROW	2023 \$120,000
County/OH: Hoffman to Oak Harbor Trail Funds CN	2024 \$525,000
County/IRTPO: Electric Vehicle Planning	2020 \$51,900

Transportation Alternative Projects (TAP)	Funding
County/WCLT: Bos Lake Loop Trail (TA)	2020 \$110,000
Island Transit: Bus Stop and Shelter Solar LED Lighting	2019 \$12,555
Langley: First Street Sidewalk Improvement	2019 \$100,200
Oak Harbor: Waterfront Trail Improvement CN	2019 \$115,742
Island Transit: Camano Satellite Base Lighting LED Retrofit	2019 \$20,760
County/State Parks: Ebey to Kettles Connector CN Funds	2023/24 \$132,700

The meeting adjourned at 3:25 PM

Next Regular TAC Meeting: September 13, 2018