

Policy Board Meeting March 23, 2016 Materials

Pg 2-7 ITPO Bylaws

Pg 8 Sharpes Corner

Pg 9-21 Mukilteo Multimodal Project--Pedestrian Movements

Island Transportation Planning Organization
Bylaws

Article I

Name of the Organization

- 1.1 This organization shall be known as the Island Transportation Planning Organization, herein referred to as the Transportation Planning Organization or ITPO.

Article II

Purpose and Duties

- 2.1 The purpose of the Transportation Planning Organization shall be to study countywide regional transportation concerns so as to make recommendations aimed at solving transportation problems of mutual interest and concern. Specific duties include, but are not limited to, the duties and functions listed in Section 3 of the ITPO Interlocal Agreement.

Article III

Membership

- 3.1 The Transportation Planning Organization Policy Board shall include representation from Island County, the City of Oak Harbor, Town of Coupeville, City of Langley, the Ports of Coupeville and South Whidbey, the Island County Public Transportation Benefit Area Corporation dba Island Transit, Naval Air Station Whidbey Island, and the Washington State Department of Transportation.
- 3.2 Voting members of the Policy Board are as follows: Island County shall be represented by the three county commissioners. The cities and towns shall be represented by the mayor of each jurisdiction. Each port commission shall select one port commissioner to represent their port district. The board of the Island County Public Transportation Benefit Area Corporation dba Island Transit shall be represented by its board chair.

- 3.3** Non-voting members shall be represented by the community planning liaison from Naval Air Station Whidbey Island and the designated staff from the Northwest Region / Mount Baker Area office of the Washington State Department of Transportation, or their designees. Any members of the state House of Representatives or the Senate whose districts are wholly or partly within the boundaries of the Transportation Planning Organization are considered ex officio, non-voting policy board members.
- 3.4** Each voting member of the Policy Board may designate an alternate to act in the member's absence. The alternate designation must be in writing for voting members, signed by the member, and be on file with the Transportation Planning Organization in order for the alternate to be allowed to act on the members' behalf. The alternate must be an elected official.

Article IV **Officers**

- 4.1** The officers of the Transportation Planning Organization Policy Board shall be a Chairperson and Vice-Chairperson. The officers shall be elected during the first meeting of each calendar year. The selection of the officers shall be effective upon a motion that passes by a majority of the voting members of the Policy Board present.

Article V **Policy Board Meetings**

- 5.1** The chair shall preside over Policy Board meetings. In absence of the chair, the vice-chair shall preside. In absence of both officers, any other voting member may preside, after a motion to that effect is made and passed by a majority of the voting members of the Policy Board present.
- 5.2** Meetings will be held on the fourth Wednesday of the month at 11:00 am in the Island County Commissioner's Hearing Room. Additional meetings may also be called by the chair or by any three voting members of the Transportation Planning Organization. Notice of meetings shall be provided to each member at least one week (7 days) prior to the meeting.

- 5.3 Meetings of the Transportation Planning Organization shall be governed by the Open Public Meetings Act, RCW 42.30.
- 5.4 A quorum for conducting business shall be a majority of voting members present. All decisions must be made by a majority vote of the quorum present at a meeting.
- 5.5 The chair shall sign all official documents that relate to specific action taken by the Transportation Planning Organization.

Article VI
Technical Advisory Committee Meetings

- 6.1 The Technical Advisory Committee (TAC) shall be represented by the staff roles listed in the Interlocal Agreement. Each TAC member listed in the appendix is entitled to one vote.
- 6.2 A citizen from each County Commissioner District shall also be appointed by the Commissioner from the respective district to serve on the TAC. Terms for citizen representatives shall be three years and may be renewed. Terms shall be staggered with one citizen representative position available each year.
- 6.3 Citizen representatives may be removed for failing to attend meetings on a repeated unexcused basis.
- 6.4 A quorum for conducting business shall be a majority of voting members present. All recommendations to the Policy Board must be made by a majority vote of the quorum present at a meeting.
- 6.5 The Island County Transportation Planner shall preside over Technical Advisory Committee meetings. In absence of the Transportation Planner, any other member may preside.

Article VII
Parliamentary Authority

7.1 Robert's Rules of Order shall be an advisory document pertaining to parliamentary authority for use by the Transportation Planning Organization in parliamentary situations that are not provided in law or these bylaws.

Article VIII
Amendments

8.1 These Bylaws may be amended by a unanimous vote of a quorum of voting members. Amendments approved by the Transportation Planning Organization are effective immediately.

Adopted by a unanimous motion of the Transportation Planning Organization on the ___ day of _____, 2016 and signed by the participating jurisdictions as follows:

Board of Island County Commissioners
Island County, Washington

City of Oak Harbor

Richard M. Hannold, Chair Date

Bob Severns, Mayor Date

City of Langley

Town of Coupeville

Tim Callison, Mayor Date

Molly Hughes, Mayor Date

Port of South Whidbey

Port of Coupeville

Curt Gordon, Commissioner

Date

John Mishasek, Commissioner

Date

Island County Public Transportation Benefit Area Corporation dba Island Transit

Jackie Henderson, Chair

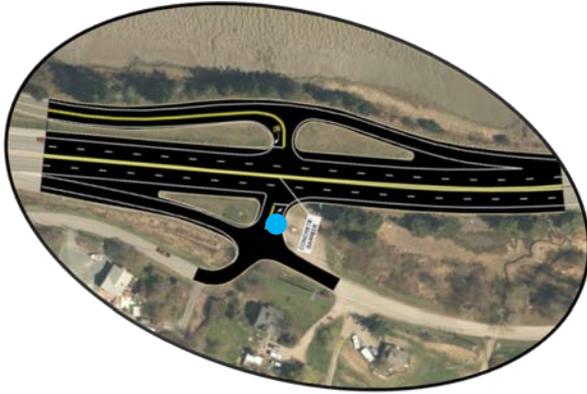
Date

draft

Appendix
Technical Advisory Committee Members

Island County Public Works	Connie Bowers
Island County Planning & Community Development	Nathan Howard
Island County District 1 Citizen	Don Meehan
Island County District 2 Citizen	Vacant
Island County District 3 Citizen	Bob Monize
City of Oak Harbor Public Works	Arnie Peterschmidt
City of Oak Harbor Planning & Community Development	Cac Kamak
City of Langley	Stan Berryman
Town of Coupeville	Vacant
Port of Coupeville	Forrest Rambo
Port of South Whidbey	Angi Mozer
Island Transit	Ken Graska
Island County Economic Development Council	Ron Nelson
Naval Air Station Whidbey Island	Bryan Tyhuis
Washington State Dept. of Transportation	John Shambaugh

SR 20 Sharpes Corner Vicinity - Improvements



ACCESS MOVEMENTS

- Fidalgo Bay Rd towards Anacortes ●
- Old Brooke Lane to Anacortes ●
- Flea Market to Oak Harbor ●
- Oak Harbor to Old Brooke Lane ●
- TBD ●
- TBD ●



SR 525

Pedestrian Improvements

Roger Millar
Acting Secretary

Lorena Eng
Regional Administrator

John Chi
Project Engineer

Northwest Region MQPR
February 2016

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PROJECT LOCATION

The project is located in the City of Mukilteo on SR 525 between 5th Street and Front Street (MP 8.18 and MP 8.46)



PROJECT DESCRIPTION

This project improves SR 525 to provide pedestrian and bicyclist access to the Mukilteo waterfront, Sound Transit Mukilteo Sounder Station, and Washington State Ferry. Two alternatives were developed for construction in 2019 after work on the new Mukilteo Ferry terminal is complete.



Access Improvement Alternative



Pedestrian/Bicycle Bridge Alternative

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Access Improvement Alternative

Description:

- Restripe SR 525 to a three lane configuration between 5th Street and the future ferry terminal access road to provide space for bike lanes and wider sidewalks on the bridge.
- Provide pedestrian improvements on 2nd Street and on SR 525 between 2nd and 3rd streets.

Schedule

- Fall 2019 advertisement after the completion of Mukilteo Ferry terminal project.
- Spring 2020 Construction start.
- Pedestrian improvements on 2nd Street and SR 525 between 2nd and 3rd can be constructed as a separate project as early as 2018.

Cost:

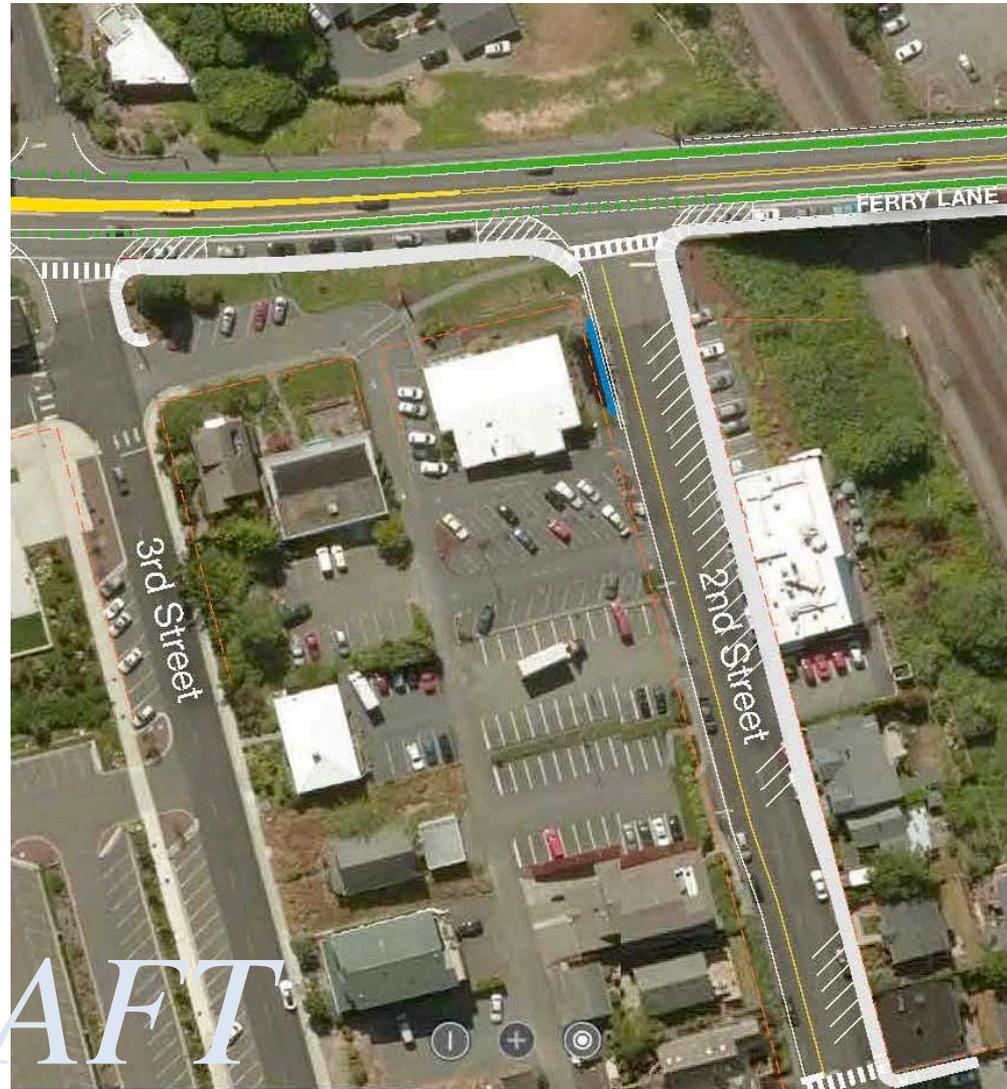
- \$2.0M to 2.5M (within the budgeted amount of \$2.6M from grant application)

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Access Improvement Alternative

Pedestrian improvements on 2nd Street and on SR 525 between 2nd and 3rd streets:

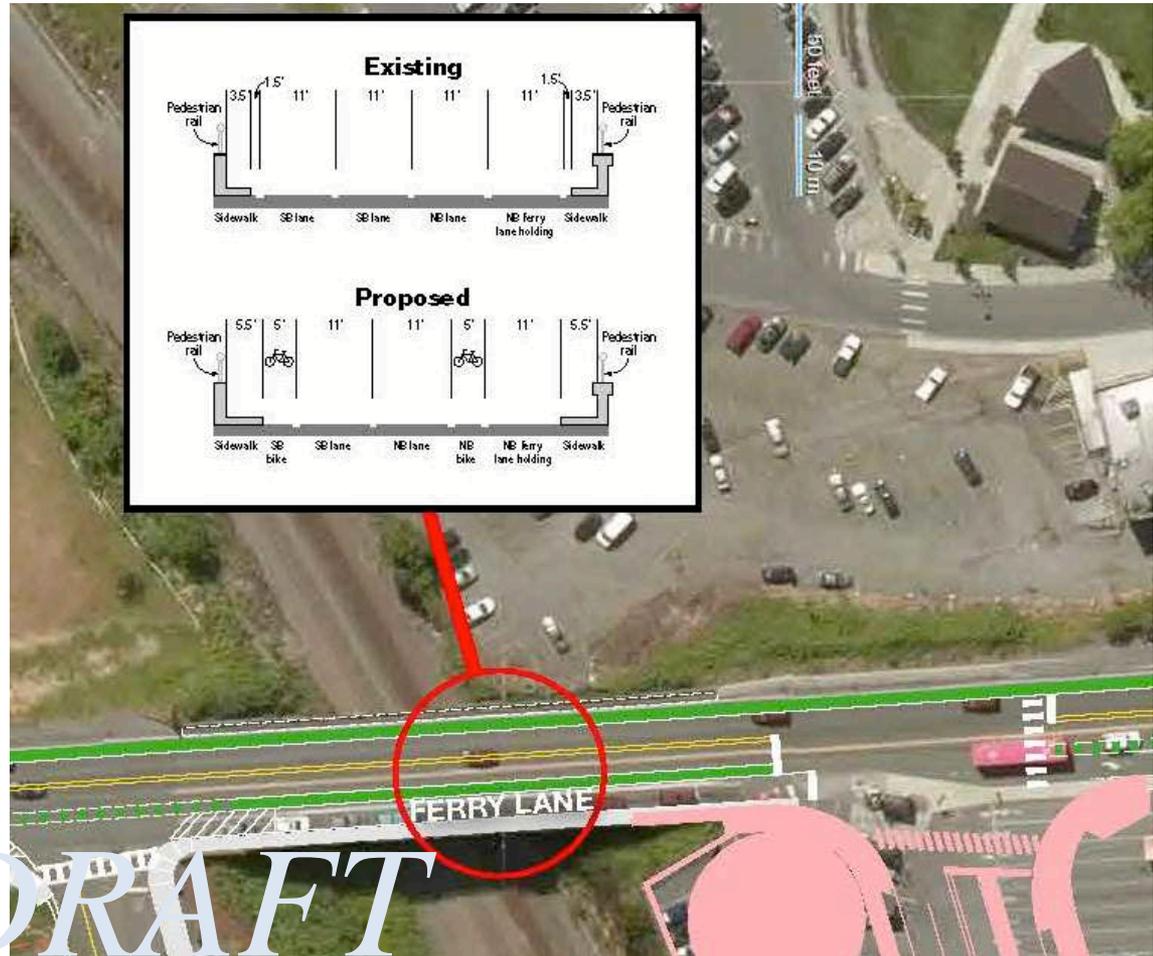
- Install 10-foot sidewalk on north side of 2nd Street.
- Restripe 2nd Street to add approximately 29 parking stalls.
- Install sidewalk on the east side of SR 525 between 2nd and 3rd streets.



Access Improvement Alternative

Bridge modifications

- Widen the existing sidewalk to 5-foot sidewalk
- Restripe to add 5-foot bike lanes

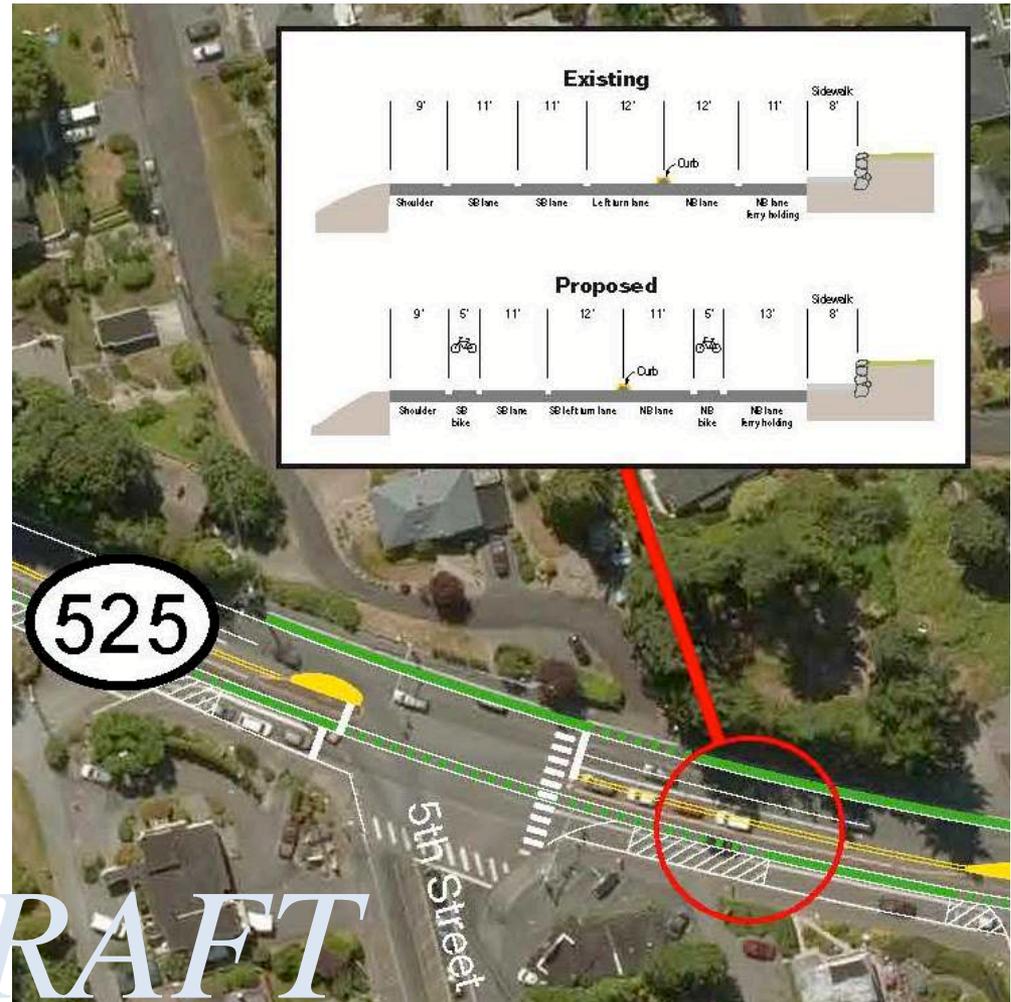


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Access Improvement Alternative

Striping and signing at 5th Street:

- Restripe to add 5-foot bike lanes.
- Improve signing and add additional signal display to clarify lane assignment.



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Pedestrian/Bicyclist Bridge Alternative

Description:

- New 10 foot wide pedestrian/bicycle bridge parallel to and east of the existing bridge.

Schedule

- Fall 2019 advertisement after the completion of Mukilteo Ferry project.

Cost:

- \$5.5 to \$7.2M (exceeding the budgeted amount of \$2.6M from grant application).
- Does not include improvements on 2nd Street or sidewalk on SR525 between 2nd and 3rd streets.

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Pedestrian/Bicyclist Bridge Alternative

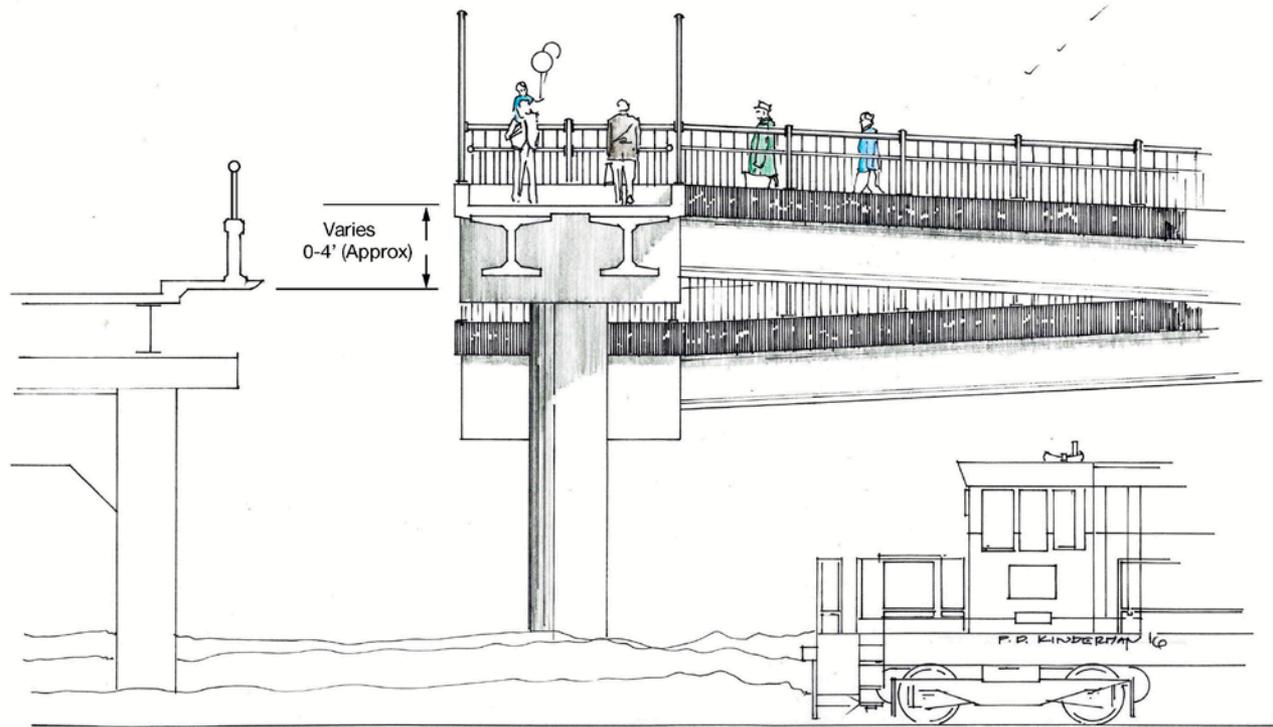
New Pedestrian/Bicyclist Bridge:

- 10-foot wide bridge per the Grant application.
- 270 foot long crossing the railroad track with tight ADA switchback ramp.



Pedestrian/Bicyclist Bridge

The proposed bridge is approximately 4 feet higher than existing bridge to provide the required railroad clearance



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Pedestrian/Bicyclist Bridge

Impact to the Mukilteo Terminal Improvement project:

- Loss of at least six parking stalls in the proposed City overflow parking lot with the proposed cul-de-sac shifting to the east.
- Need right of way from BNSF railroad.



Next Steps

- February 24, 2016 open house for both Mukilteo Ferry and SR525 Pedestrian Improvements projects
- Review public input
- Preferred Alternative Decision

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Questions?

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