

ISLAND TRANSPORTATION PLANNING ORGANIZATION POLICY BOARD

MINUTES OF THE MEETING

February 24, 2016

**Policy Board Members in Attendance:**

Curt Gordon, Port of South Whidbey Commissioner  
Jill Johnson, Island County Commissioner  
John Mishasek, Port of Coupeville Commissioner  
Molly Hughes, Mayor, Town of Coupeville  
Rick Hannold, Island County Commissioner  
Tim Callison, Mayor, City of Langley  
Todd Carlson, WSDOT

**Members Absent:**

Bob Severns, Mayor, City of Oak Harbor  
Helen Price Johnson, Island County Commissioner  
Jackie Henderson, Island County Public Transportation Benefit Area Corporation  
Jennifer Meyer, NAS Whidbey

**Also in Attendance:**

Bill Oakes, Island County  
Bruce Allen, Island County Public Transportation Benefit Area Corporation  
Connie Bowers, Island County  
Doug Cox, ITPO Staff  
Doug Merriman, City Administrator, City of Oak Harbor  
Jay Drye, WSDOT

The Island Transportation Planning Organization (ITPO) Policy Board met in the Island County Commissioners Hearing Room on February 24, 2016. The meeting was called to order at 11:00 AM by Acting Chair Johnson.

*Note: To listen to the audio recording of this meeting, go to the ITPO web page at:*

*<http://www.islandcounty.net/publicworks/SkagitIslandRTPO.asp>. Click on "meeting recordings."*

**Approval of the Agenda**

Mayor Hughes made a motion to approve the agenda. Mayor Callison seconded, and the motion passed with all in favor.

**ITPO Interlocal Agreement**

Doug explained that while the ITPO was officially formed once the final voting member agency signature had been obtained on the Interlocal Agreement (ILA), there are multiple copies of the ILA each with one signature. Port Commissioner Gordon made a motion to proceed with signing the new document. Mayor Hughes seconded. Doug then circulated a new copy which the board members in attendance signed.

### **Selection of Chair and Vice Chair**

Commissioner Hannold nominated Commissioner Price Johnson to serve as Chair of the ITPO Policy Board. Port Commissioner Gordon seconded. The motion passed with all in favor. Port Commissioner Gordon nominated Mayor Callison to serve as Vice Chair of the ITPO Policy Board. Commissioner Hannold seconded. The motion passed with all in favor.

### **ITPO Bylaws**

Doug provided an initial draft of Bylaws for the nascent organization. He highlighted some of the sections that the group might want to think about before adopting the Bylaws, such as 3.4 which currently states that alternates must be an elected official. The group agreed to read through the document before the next meeting and will be prepared to discuss potential changes.

### **Staff Update**

Doug spoke about a letter of support he shared with the board via email pertaining to WSDOT's Federal Land Access Program (FLAP) grant application for SR 20 and Banta Road. The group discussed some of the challenges about the location. Todd explained that the grant is a long shot, but having support from the board will help make their grant application as strong as possible. Port Commissioner Gordon made a motion to sign the letter. Port Commissioner Mishasek seconded. The motion passed with all in favor.

Doug also spoke briefly about the new Federal FAST Act. With a new act there is an opportunity for the state to provide a greater share to local agencies than with prior Federal Transportation packages. Todd explained that some states do not allocate any funds to agencies at all, whereas others provide even more than Washington. He assured the group that local government representatives will be on the Governor's advisory panel that will ultimately decide how the FAST funds will be allocated.

### **Sharpe's Corner Alternatives**

Todd discussed the recent open house in Anacortes for WSDOT's Sharpe's Corner project. He gave an overview of the alternatives that are being considered and shared some of the comments WSDOT has heard so far. Commissioner Johnson clarified that since the meeting was in Anacortes, the comments are likely different than would have been shared if the meeting was in Oak Harbor. Todd also shared a power point slide that showed how some turning movements would be made under some of the alternatives.

### **Mukilteo Ferry Terminal Project Update**

Todd also shared information about the 60% design for the new ferry terminal in Mukilteo. He recapped some of the highlights from the project open house in Clinton on February 23<sup>rd</sup>. He showed a video showing how traffic is expected to flow out of the terminal area, which generated a lot of discussion about the new configuration, the challenges presented by the steep grade, the number of bicycles using the ferry, and parking in Mukilteo.

### **New Items**

The meeting adjourned at 12:11 PM.

NEXT MEETING: March 23, 2016