

ISLAND SUB-REGIONAL RTPO POLICY BOARD

MINUTES OF THE MEETING

MAY 22, 2013

Policy Board Members in Attendance:

Bob Clay, Public Benefit Transit Area
Curt Gordon, RTPO Vice Chair, Port of So. Whidbey
Fred McCarthy, Mayor, City of Langley
Helen Price Johnson, Island County Commissioner
Jennifer Meyer, NAS Whidbey
Jill Johnson, RTPO Chair
Nancy Conard, Mayor, Town of Coupeville
Ron Nelson, Economic Development Council
Todd Carlson, WSDOT

Members Absent:

Kelly Emerson, Island County Commissioner
Ray Deardorf, Washington State Ferries
Scott Dudley, Mayor, City of Oak Harbor

Also in Attendance:

Bill Oakes, Island County Public Works Director
Donna Keeler, RTPO Staff

The Island RTPO Policy Board met in the Island County Commissioners Hearing Room on May 22, 2013. The meeting was called to order at 11:00 AM by Chair Johnson.

Note: To listen to the audio recording of this meeting, go to the Island RTPO web page at: <http://www.islandcounty.net/publicworks/SkagitIslandRTPO.asp>. Click on "meeting recordings."

Approval of the April 24, 2013 Meeting Minutes

Chair Johnson asked for a motion to approve the minutes of the April 24, 2013 meeting. Commissioner Price Johnson moved to approve the minutes. Vice Chair Gordon seconded the motion and noted an error on page 2, under new items: "April" should be corrected to "May." The minutes were approved with the correction noted.

Transportation Alternative Program (TAP) Fund Awards

Staff presented recommendations from the TAC for 2013 TAP fund awards in the Island and Skagit RTPO region:

Freeland Trail-Segment 1 (Island County): \$161,848
Guemes Channel Trail (Skagit County): \$137,510
West Bow Hill Road Repaving (Skagit County): \$50,000

Members asked how the TAP funds fit in with previously awarded STP funds which led to a discussion on accumulating grant funds to complete a project and complete costs for projects. Chair Johnson expressed concerns about "piece-mealing" funds for the Freeland Trail project which can put the Commissioners in a difficult position.

Todd Carlson discussed WSDOT's role with the Freeland trail and said the new trail will help address illegal parking, and pedestrian and vehicle access in the area. Commissioner Price Johnson said she believes the trail will benefit businesses in Freeland. After further discussion Commissioner Price Johnson moved to accept the TAC recommendations, seconded by Bob Clay. The motion was approved. Mayor Conard asked staff to send Board members a copy of the TAC scores for all TAP and STP grant recommendations.

2013 Draft Unified Planning Work Program

Staff presented the proposed 2013 UPWP. The UPWP provides a list of tasks for each sub-region RTPO to accomplish during the 2013-2014 fiscal year along with a proposed budget. Following a few questions Mayor Conard moved to approve the 2013 UPWP, seconded by Commissioner Price Johnson. The motion passed.

Letter of Support – TIGER Grant Application

Staff presented a draft letter of support for WSDOT Ferries who a 2013 TIGER Grant Application for the Mukilteo Multimodal Ferry Terminal. Bob Clay moved to approve the letter, seconded by Commissioner Price Johnson. The motion passed without further discussion.

Letter of Understanding

Staff requested the Board to terminate a letter of understanding between Skagit and Island Sub-RTPO's signed in 2005 describing how the travel demand modeling work would be financed between the two agencies. As the item has been incorporated into the UPWP, the letter is no longer necessary. Commissioner Price Johnson moved to approve the action noting the letter is no longer needed due to improved accounting systems. Vice Chair Gordon seconded the motion with Commissioner Price Johnson's comments. The motion passed.

Other Items:

Donna said the June meeting is cancelled. She thanked the Board, Bill and others for their support and expressed her gratitude for the opportunity to work for the RTPO.

NEXT MEETING: July 24, 2013 at 11:00 AM