

ISLAND SUB-REGIONAL RTPO POLICY BOARD

MINUTES OF THE MEETING

October 23, 2013

**Policy Board Members in Attendance:**

Bob Clay, Public Transit Benefit Area  
Fred McCarthy, Mayor, City of Langley  
Helen Price Johnson, Island County Commissioner  
Jennifer Meyer, NAS Whidbey  
Nancy Conard, Mayor, Town of Coupeville  
Ron Nelson, Economic Development Council  
Scott Dudley, Mayor, City of Oak Harbor  
Todd Carlson, WSDOT

**Members Absent:**

Curt Gordon, RTPO Vice Chair, Port of So. Whidbey  
Jill Johnson, RTPO Chair / Island County Commissioner  
Kelly Emerson, Island County Commissioner  
Ray Deardorf, Washington State Ferries

**Also in Attendance:**

Bill Oakes, Island County Public Works Director  
Doug Cox, RTPO Staff

The Island RTPO Policy Board met in the Island County Commissioners Hearing Room on October 23, 2013. The meeting was called to order at 11:07 AM by Commissioner Price Johnson.

*Note: To listen to the audio recording of this meeting, go to the Island RTPO web page at:  
<http://www.islandcounty.net/publicworks/SkaqitIslandRTPO.asp>. Click on "meeting recordings."*

**Approval of the September 25, 2013 Meeting Minutes**

Commissioner Price Johnson asked for a motion to approve the minutes of the September 25, 2013 meeting. Bob Clay moved to approve the minutes, with Ron Nelson seconding. The minutes were approved without modification.

**RTPO structure and funding overview**

Doug gave a presentation about the formation of RTPOs in Washington and how the Skagit-Island RTPO is organized. He then provided a handout with a flow-chart that conceptually showed how the funds for the STP and TAP programs move from the Federal Highway Administration to the Washington State Department of Transportation to the Skagit-Island RTPO and finally to local agencies. The presentation went through the sequence of milestones and generated discussion amongst the group about some of the nuances of these two funding programs.

**November and December meeting schedule**

The group discussed the plan for upcoming meetings. Because the COG plans to meet on November 27th, the RTPO Policy Board will tentatively meet at their usual time. The regular December meeting would take place on Christmas Day. It is likely that the group will skip meeting in December altogether.

**New Items**

Commissioner Price Johnson circulated a letter to the state legislature that she drafted, expressing support from the Island sub-RTPO for a transportation funding package. Members were asked to provide feedback within a week.

The meeting adjourned at 12:00 PM.

NEXT MEETING: November 27, 2013 at 11:00 AM