

ISLAND SUB-REGIONAL RTPPO POLICY BOARD

MINUTES OF THE MEETING

JULY 24, 2013

**Policy Board Members in Attendance:**

Bob Clay, Public Benefit Transit Area  
Curt Gordon, RTPPO Vice Chair, Port of So. Whidbey  
Fred McCarthy, Mayor, City of Langley  
Helen Price Johnson, Island County Commissioner  
Jill Johnson, RTPPO Chair  
Kelly Emerson, Island County Commissioner  
Nancy Conard, Mayor, Town of Coupeville  
Ron Nelson, Economic Development Council  
Scott Dudley, Mayor, City of Oak Harbor

**Members Absent:**

Jennifer Meyer, NAS Whidbey  
Ray Deardorf, Washington State Ferries  
Todd Carlson, WSDOT

**Also in Attendance:**

Bill Oakes, Island County Public Works Director  
Connie Bowers, Assistant County Engineer  
Doug Cox, RTPPO Staff

The Island RTPPO Policy Board met in the Island County Commissioners Hearing Room on July 24, 2013. The meeting was called to order at 11:00 AM by Chair Johnson.

*Note: To listen to the audio recording of this meeting, go to the Island RTPPO web page at:  
<http://www.islandcounty.net/publicworks/SkaqitIslandRTPPO.asp>. Click on "meeting recordings."*

**Approval of the May 22, 2013 Meeting Minutes**

Chair Johnson asked for a motion to approve the minutes of the May 22, 2013 meeting. Ron Nelson noted that first names were used in the minutes in some places. Commissioner Price Johnson stated that titles should be used in minutes. Mayor Conard moved to approve the minutes, with Vice Chair Gordon seconding. The minutes were approved with the corrections noted.

**STP-R Funds Obligation Schedule**

Doug explained that the supplemental allocations approved at the April 24th meeting have been obligated, thanks to the work done by Island County, the Town of Coupeville, City of Langley and City of Oak Harbor staff to expedite the obligation process. Moving forward, Doug explained that the call for the next round of projects for both STP and TAP funds is expected to occur in a couple of months, and that \$2 Million is likely to carry forward plus \$1 Million is anticipated to be allocated annually to the STP Program. Vice Chair Gordon asked about the likelihood of there being another obligation requirement like there was this year; Bill explained that it is a possibility and that there should be a plan in place in case it does occur. Discussion followed about whether or not the State will mandate that projects be completed on an annual basis, or if funds could be leveraged over multiple years in order to build larger-scale projects.

**SIRTPO TAP Update**

Doug discussed the recent withdrawal of the West Bow Hill Road project and the resulting \$500,000 surplus of TAP funds. An additional \$229,000 is expected to be allocated annually to the TAP program, to be shared between Island and Skagit Counties. Chair Johnson clarified that trail projects are eligible for TAP funds.

**Brian Wood reimbursement**

Doug talked about Brian Wood's request to be reimbursed for the cost of attending the University of Washington's recent transportation symposium. He stated that the TAC does not recommend he be reimbursed because there is currently not a policy that addresses payment for training and development of TAC members, and that approval should be given in advance of any training. Bob Clay stated that he agrees with the TAC recommendation, but that a policy should be in place. Vice Chair Gordon agreed as well, but was supportive of developing a policy because he believes that investing in education leads to more informed citizen volunteers, which leads to tax dollars being spent more wisely. Chair Johnson also supported a policy that outlines investing in education for citizen volunteers, as they invest their time and energy into our community. Discussion followed about the specifics of a potential policy, including the eligibility of RTPO funds for educational opportunities, gaining approval in advance, and frequency of attending trainings.

**Other Items**

Ron Nelson updated the board about the I-5 / Skagit River Bridge replacement schedule. Bob Clay gave an update about the Island Transit base project.

NEXT MEETING: August 28, 2013 at 11:00 AM