

## REGIONAL TRANSPORTATION PLAN UPDATE

### Proposed Timeline

*(Dates on this timeline are subject to change, depending on contract start date and timely action on the scope items by IRTPO.)*

<b>2022</b>	
<b>September</b>	<ul style="list-style-type: none"> <li>• Kick-off Meeting with IRTPO/DEA (September 6<sup>th</sup>?)</li> </ul>
	<ul style="list-style-type: none"> <li>• Creation of template for document format</li> <li>• Coordination with IRTPO Transportation Planner</li> <li>• Gather demographic data, transit data, city/county/WSDOT data, ferry data, etc.</li> <li>• Gather safety data, travel data, and traffic data</li> </ul>
<b>October</b>	<ul style="list-style-type: none"> <li>• Import maps and demographic data from CPT-HSTP</li> <li>• Import additional demographic data from new U.S. Census release</li> </ul>
<b>November/December</b>	<ul style="list-style-type: none"> <li>• Create data analysis and associated maps and tables</li> <li>• Begin review of existing plan and needed updates/edits/additions based on new data</li> <li>• Coordinate with WSDOT on document requirements</li> </ul>
<b>2023</b>	
<b>January</b>	<ul style="list-style-type: none"> <li>• Continue/complete review and mark-up of existing plan</li> <li>• Prepare preliminary draft for review (Draft #1)</li> <li>• First TAC meeting to discuss update process, data needs, projects in progress, and TAC recommendations for additions/changes to plan</li> <li>• TAC discussion of Action Items page – determine which actions have been fully or partially completed, which need to be updated, and what additional projects are recommended</li> <li>• Coordinate with IRTPO planner on UPWP work in progress</li> <li>• Begin LOS analysis and narrative</li> </ul>
<b>February/March</b>	<ul style="list-style-type: none"> <li>• Revise preliminary draft per discussions with TAC, WSDOT, and IRTPO staff</li> <li>• Include analysis of new data, LOS discussion, and project updates</li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>• TAC meeting to discuss Draft #2 – updates to data, maps, Action Items, etc.</li> </ul>
<b>May</b>	<ul style="list-style-type: none"> <li>• Revise Draft #2 per discussions with TAC, WSDOT, and IRTPO staff</li> <li>• Prepare revised Draft #2 for IRTPO Executive Board packets</li> <li>• Present Draft #2 to IRTPO Executive Board (May 24, 2023)</li> <li>• IRTPO Transportation Planner to schedule and advertise Public Meeting</li> <li>• Create survey and materials for IRTPO to post on website</li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>• Create sign-in sheet</li> <li>• Create comment &amp; response log</li> <li>• Public meeting in Coupeville with virtual option</li> </ul>
<b>July</b>	<ul style="list-style-type: none"> <li>• Revisions to RTP document based on comments to date</li> </ul>

	<ul style="list-style-type: none"> <li>Continued coordination with IRTPO Transportation Planner</li> </ul>
August	<ul style="list-style-type: none"> <li>TAC meeting to discuss public comments and revisions</li> <li>Preparation of Draft #3</li> </ul>
September	<ul style="list-style-type: none"> <li>Prepare Draft #3 for IRTPO Executive Board packets and IRTPO website</li> <li>Present Draft #2 to IRTPO Executive Board (September 27, 2023)</li> <li>IRTPO Transportation Planner to schedule and advertise Public Meeting</li> </ul>
October	<ul style="list-style-type: none"> <li>Provide Draft #3 and meeting materials for posting on IRTPO website</li> <li>Public meeting in Coupeville with virtual option</li> </ul>
November/December	<ul style="list-style-type: none"> <li>Public review and comment period</li> <li>Follow up with TAC and IRTPO Transportation Planner on any unexpected comments/issues</li> </ul>
2024	
January	<ul style="list-style-type: none"> <li>Compile all comments</li> <li>Make final revisions to draft as needed per comments</li> <li>Meet with TAC for formal recommendation to Executive Board</li> <li>IRTPO Transportation Planner advertise Public Hearing for February Executive Board meeting</li> </ul>
February	<ul style="list-style-type: none"> <li>Prepare Final RTP and discussion of comments for IRTPO Executive Board</li> <li>Present Final RTP to Executive Board (February 28, 2024)</li> <li>IRTPO Executive Board formal action on Final RTP</li> </ul>