

ISLAND SUB-REGIONAL RTPPO POLICY BOARD

MINUTES OF THE MEETING

September 25, 2013

Policy Board Members in Attendance:

Bob Clay, Public Transit Benefit Area
Curt Gordon, RTPPO Vice Chair, Port of So. Whidbey
Fred McCarthy, Mayor, City of Langley
Helen Price Johnson, Island County Commissioner
Jill Johnson, RTPPO Chair / Island County Commissioner
Nancy Conard, Mayor, Town of Coupeville
Ron Nelson, Economic Development Council
Scott Dudley, Mayor, City of Oak Harbor

Members Absent:

Jennifer Meyer, NAS Whidbey
Kelly Emerson, Island County Commissioner
Ray Deardorf, Washington State Ferries
Todd Carlson, WSDOT

Also in Attendance:

Bill Oakes, Island County Public Works Director
Connie Bowers, Assistant County Engineer
Doug Cox, RTPPO Staff
Maria Cabla, City of Langley Public Works Director

The Island RTPPO Policy Board met in the Island County Commissioners Hearing Room on September 25, 2013. The meeting was called to order at 11:06 AM by Chair Johnson.

*Note: To listen to the audio recording of this meeting, go to the Island RTPPO web page at:
<http://www.islandcounty.net/publicworks/SkaqitIslandRTPPO.asp>. Click on "meeting recordings."*

Approval of the August 28, 2013 Meeting Minutes

Chair Johnson asked for a motion to approve the minutes of the August 28, 2013 meeting. Commissioner Price Johnson moved to approve the minutes, with Bob Clay seconding. The minutes were approved without modification.

STP and TAP calls for projects

Doug explained the plans and schedule for the STP program and requested that the board make a motion to put out the call for projects. Applications will be due on Friday, November 8th. Eligible applications will be ranked by the TAC at their November meeting, and their recommendations will be provided to the board at a subsequent Policy Board meeting. Of the approximately \$1 Million of STP funds anticipated to be allocated to the Island sub-region, the TAC recommended a set-aside of \$300,000 to be used exclusively for resurfacing projects. Bob Clay made a motion to release the call for projects, with Commissioner Price Johnson seconding. The motion passed with all in favor.

The board then discussed the TAP program. Projects will now be selected through a competitive process involving both the Island and Skagit sub-regions, rather than splitting the available funds 60/40 between the two sub-regions and conducting separate selection processes. To do this, the S/I RTPO Policy Board will first need to approve the selection process, which is expected to occur at the October 15th S/I RTPO Policy Board meeting in Anacortes. Doug shared an overview of the process that has been developed in conjunction with the TAC and SCOG:

- Eligible applications from both sub-regions will be reviewed by both TACs
- TACs will prioritize the projects for their respective sub-region
- A subcommittee comprised of members from both TACs will meet to develop a prioritized list of projects for the entire region
- Sub-regional Policy Boards will receive list of projects to be funded and either recommend approval to the S/I RTPO Policy Board, or recommend changes to the list
- S/I RTPO Policy Board makes final decision about projects to be funded

Island Sub-region RTPO Transportation Improvement Program

The board reviewed the list of projects that comprise the Island sub-regions' portion of the Skagit / Island Regional TIP. Doug explained how the list was derived, which only includes projects with secured federal funds or that are considered to be regionally significant. This provided the board with an opportunity to review the included projects prior to the S/I RTPO meeting on October 15th, at which time there will be a public hearing and deliberations on the Skagit / Island Regional TIP.

S/I RTPO Bylaw Revisions

Doug discussed potential changes to the S/I RTPO Bylaws, which will be further discussed at the October 15th S/I RTPO Policy Board meeting in Anacortes. As the lead planning agency for the Skagit MPO, Skagit Sub-RTPO, and the S/I RTPO, SCOG is proposing to revise the bylaws to ensure consistency among each organization and to streamline how members of the organizations work together. Commissioner Price-Johnson asked for a document that outlines the main changes between the existing S/I RTPO bylaws and the proposed new version. Doug agreed to provide this after more work is done on the revision.

New Items

Vice Chair Gordon asked Doug to provide some details about the Tank Farm Transfer celebration scheduled to take place in Mukilteo on October 18th. He agreed to email the invitation to the celebration to the board members immediately following the meeting.

NEXT MEETING: October 23, 2013 at 11:00 AM

Appendix B: ORGANIZATIONAL STRUCTURE

