



ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION

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### TECHNICAL ADVISORY COMMITTEE - MINUTES OF THE MEETING

August 11, 2022

#### **TAC Member Attendance List**

John Shambaugh, Planning Manager – NW Region Mt Baker Area - WSDOT  
Cac Kamak, Senior Planner – City of Oak Harbor  
Todd Morrow, Executive Director – Island Transit  
Ed Sewester, Assistant County Engineer – Island County  
Brian Tyhuis, Community Planning and Liaison Officer - NAS Whidbey  
Stan Reeves, Executive Director - Port of South Whidbey  
Connie Bowers, Public Works Director/County Engineer – Island County

#### **Interested Parties in Attendance**

Catherine Kelley, Project Manager – Island County  
Nikki Davis, Traffic Engineer – Island County

#### **Facilitator**

Ben Jones, Transportation Planner-Island County

#### **1. Welcome and Introductions**

Ben Jones called the meeting to order at 1:00 p.m.

#### **2. Approval of September 8, 2022 Agenda and Draft Minutes from August 11, 2022**

Cac Kamak motioned to approve the minutes, John Shambaugh seconded, the motion passed unanimously.

Ed Sewester motioned to approve the draft agenda, Stan Reeves seconded, the motion passed unanimously.

#### **3. Information on Upcoming Events**

Nikki Davis provided an update on the Safe Streets for All Grant application and the following:

- Grant Application Deadline: September 15, 2022
- Requesting \$504,000 in funding with a 20% match equally split among agencies \$100,800.

**4. Human Services Transportation Plan/Regional Transportation Plan (HSTP/RTP)** Ben Jones provided an update on the HSTP/RTP regarding the following items:

- HSTP Final Public Meeting August 4<sup>th</sup> in the Commissioners Hearing Room
- HSTP 2<sup>nd</sup> Draft Review
- RTP obligated documents have been completed and submitted for approval.
- Review RTP Timeline

**5. Call for Projects Update**

Ben Jones gave an update on the Call for Projects and the following:

- All Projects Submission Due September 30, 2022
- TAC Ranking Board October 13, 2022
- TAC Recommendations Presentation to Executive Board October 26, 2022
- TAC Proposed to request change in the Quorum from 8 to 6.

**6. Members Round Table**

Todd Morrow from Island Transit provided an update about the following:

- Safety
- Solar Panel Installation at Coupeville Operating Base

Cac Kamak from the City of Oak Harbor provided an update about the following:

- Active Transportation Plan

Catherine Kelley from Island County provided an update about the following:

- Central Whidbey Bicycle Route

**Adjourn**

Ben Jones adjourned meeting at 2:13 pm

***Next Meeting: September 8, 2022***

**Acronym Key:**

HSTP – Human Services Transportation Plan

IRTPO – Island Regional Transportation Planning Organization

RTP – Regional Transportation Plan

TAC – Technical Advisory Committee

WSDOT – Washington State Department of Transportation

HSTP – Human Services Transportation Plan

SS4A – Safe Streets for All