

**Updates/changes made in 2014 to Civil Service Rules for Island County Sheriff's Department**

**Rule 8.07 a was modified by Resolution No. 102 adopted on January 9, 2014.**

**8.07 PASSING GRADES.**

- a. *The name of a candidate shall not be entered on an eligible register without the candidate having attained a passing grade in the written examination of 70%.*

**8.07 PASSING GRADES.**

- a. The name of a candidate shall not be entered on an eligible register without the candidate having attained a passing grade in the written examination of 70%. Applicants that have met the qualifications for the Lateral Entry Program are exempt from the requirement of a minimum passing grade;

8.07 a. amended by Resolution No. 101, October 10, 2013

8.07 a. amended by Resolution No. 102, January 9, 2014

**Rule 10.05 was modified by Resolution No. 103 adopted on August 14, 2014.**

**10.05 DURATION OF CERTIFICATION.** *Certification shall be in effect for thirty (30) days from its date of issuance. The Sheriff must file a report of any appointment from such certification with the Secretary. Upon request, the Commission may extend such certification for one (1) additional 30-day period. Expiration of an eligible register shall cancel the validity of a certification made from that register.*

**10.05 DURATION OF CERTIFICATION.** Certification shall be in effect for thirty (30) days from its date of issuance. The Sheriff must file a report of any appointment from such certification with the Secretary. Upon request, the Secretary may extend such certification for additional 30-day periods. No more than five (5) extensions may be authorized. Expiration of an eligible register shall not cancel the validity of a certification made from that register.

**Rule 8.10 was modified by Resolution No. 105 adopted on December 11, 2014.**

**8.10 VETERANS' SCORING CRITERIA STATUS.** Applicants who have served in any branch of the United States Armed Forces and qualify as a "veteran" shall be given "bonus points" added to their written examination score. This "scoring criteria status" is the addition of a certain percentage to the passing mark, grade or rating received in a competitive examination by a veteran as defined in RCW 41.04.005, and RCW 41.04.010. The percentage, which varies with the category of veteran, is based upon a possible rating of one hundred points as perfect. When the scoring criteria status can be applied also varies with the category of veteran.

There are three categories of veterans to which the veterans' scoring criteria status apply. A base requirement of each category is that the person has received from any branch of the armed forces of the United States, or other service set forth in RCW 41.04.005(1)(a)(ii) through (iv), an honorable discharge or a discharge for physical reasons with an honorable record. The three categories are:

- a. Veterans who served during a period of war or in an armed conflict and do not receive military retirement. Veterans who served during a "period of war" as is defined in RCW 41.04.005, need not have served in a combat zone or hostile environment to qualify; simply being in the armed forces during such a period, is sufficient. Veterans who served in an "armed conflict," as defined by RCW 41.05.005, and received a campaign badge or medal, and who do not receive military retirement, also qualify in this category.

A "period of war" is defined by RCW 41.04.005 to include, in addition to the two world wars, the following:

- the Korean conflict;
- the Vietnam era, which was the period beginning August 5, 1964, and ending on May 7, 1975;
- the Persian Gulf War, which was the period beginning August 2, 1990, and ending on the date prescribed by presidential proclamation or law; and
- the period beginning on the date of any future declaration of war by Congress and ending on the date prescribed by presidential proclamation or concurrent resolution of congress.

The following "armed conflicts," qualify if the veteran was awarded the respective campaign badge or medal:

- the crisis in Lebanon;
- the invasion of Granada;
- Panama, Operation Just Cause;
- Somalia, Operation Restore Hope;
- Haiti, Operation Uphold Democracy; and
- Bosnia, Operation Joint Endeavor

Veterans in this category receive a 10 percent scoring criteria added to a passing mark, grade or rating of competitive exams until their first appointment. This "first appointment" limitation means that, if a veteran has obtained a job with the 10 percent scoring criteria status, he or she may not use it to obtain another job, even with another agency. Also, it may not be used in a promotional exam.

- b. Veterans who did not serve during a period of war or who are receiving military retirement. This category of veterans, which includes any veteran not covered by the first category, is entitled to a five percent scoring criteria status added to a passing mark. Like the first category, it may be used only until a veteran's first appointment and may not be used in any promotional exam.

- c. Veterans who were called to active military service for one or more years from employment with the Sheriff. This category receives a five percent scoring criteria status that applies to first promotional examinations only, after return to their civilian position.

All veterans' scoring criteria must be claimed within 15 years of the date of the veteran's release from active military service by presentation of a certified copy of DD form 214 at the time of application. An extension of the 15 year period may be granted for "valid and extenuating reasons," which include, but are not limited to:

- documented medical reasons beyond control of the veteran;
- any veterans' administration documented disabled veteran; or
- any veteran who loses his or her job, without being at fault, and whose livelihood is adversely affected may seek scoring criteria employment consideration.

8.10 amended by Amendment to Civil Service Rules Resolution dated September 13, 2000

**8.10 CREDIT APPLIED TO A PASSING EXAMINATION.** These credits may not be combined. The highest credit available will be applied to a passing score.

**8.10.01. VETERANS' SCORING CRITERIA STATUS.**

Applicants who have served in any branch of the United States Armed Forces and qualify as a "veteran" as defined in RCW 41.04, shall be given preference status by adding to their passing examination grades a numerical value equal to a percentage of the final grade attained, in accordance with RCW 41.04 or other state law.

**8.10.02. SERVICE CREDIT FOR RESERVE DEPUTIES.**

Applicants who are Reserve Deputies, in good standing, who have served two or more years shall be awarded points for service.

- a. A Level One Member of the Reserve Deputies, as defined by the Island County Sheriff's Office Policy Manual, shall be awarded a five percent scoring criteria added to a passing examination grade.
- b. All other members of the Reserve Deputies, as defined by the Island County Sheriff's Office Policy Manual, shall be awarded a three percent scoring criteria added to a passing examination grade.

**8.10.03. SERVICE CREDIT FOR EMPLOYEES OF THE ISLAND COUNTY SHERIFF'S DEPARTMENT.**

In Entry Level Examinations, Applicants who are current employees in good standing within the Island County Sheriff's Department, who have served two or more years, shall be awarded a three percent scoring criteria added to a passing examination grade.

8.10 amended by Amendment to Civil Service Rules Resolution dated September 13, 2000

8.10 amended by Amendment to Civil Service Rules Resolution #105 dated December 11, 2014