

After 'Searching' how do I zoom to that parcel/road (feature):

Depending on how you search (parcel number or address or owner – your search results will show results from our data layers and ESRI's address finder:



Shows data from ESRI's address locator



Shows data from our Data Layers specifically

1. Click on the data layer name in the 'Search Results' list that matches what you're looking for (Ex. Parcels, Roads)
 2. Click on the feature and it will zoom there automatically
- *To Exit the Feature Details/Search Results: Click the Layer List tab (next search will overwrite this anyways)

How do I get rid of the 'Measurements' labels/text on the map:

1. Open Toolbar  (Or double-click 'ICGeoMap')
2. Click  next to the  button
3. To delete all of them at once: (including any other shapes/text you've added to the map) click  **OR** To delete one at a time: Click  then click on the measurement to erase it

How do I change the style of the text/shapes I've already drawn on my map:

Unfortunately you cannot yet change the style of text/shapes after you've drawn them – you can use the edit  button to move them and make them larger/smaller – but not their styles. Make sure you use the  button to choose your style before placement.

How do I draw an outline, the polygon always has a 'fill':

Instead of drawing a polygon – use the Line shape type instead



Why does my map move when I type a parcel number in the search box:

If you move your mouse outside of the search box and inside the mapped area the program reads dashes/hyphens as a shortcut to zoom out. To prevent this keep your mouse up in the search box while typing a parcel number.

How do I create mailing labels:

1. Open Toolbar
 2. Click  To click on the map with a point, click on the point but for other shapes: line, rectangle, line, polygon click the dropdown arrow 
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3. Results will show up to 1,000 features. Click on the  and then  **Run a Report**
Run a Report on the selected results
 4. Choose the 'Mailing Labels' option
 5. *Mailing Labels can also be created from the results of running a buffer – **anytime** you run the get information or buffer tools with the parcel layer you can select 'Run a Report' from the Results Additional Features Button 